List of SHRA/LEORS Earnings Codes and Time Reporting Codes (TRCs) as of 07/01/2017

Earn Code	TRC	Description	Use this when…/Used for…….	Description 1	Description 2	Subject to TEARS	SHRA	LEORS	Faculty	EHRA Non-Faculty	EHRA	Post Doc	Temp	Grad	COSS	County EHRA	Avail for Cmps	Account
038	**038**	LEORS Overtime	Payment for hours worked in excess of 40 in a work week for a LEORS FLSA non-Exempt employee. Rate represents time and one half of the individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annual compensation rate by 2080.			Y		x									Y	51220
040	**040**	SHRA Shift Premium	Additional compensation paid to SHRA and LEORS employees who are regularly scheduled to work on either an evening or night shift, or on a weekend shift for certain classes when determined to be necessary to be competitive with the labor market.			Y	x	x							x		Y	51232
046	**046**	Weekend/Day 10% 14101N	Additional compensation paid to Professional Student Health SHRA FLSA non-Exempt Nurses who are regularly scheduled to work weekend shift (Sat midnight - Sun 11:59PM).				x											
047	**047**	Weekend/Day 5%	Additional compensation paid to Student Health SHRA FLSA non-Exempt Services personnel who are regularly scheduled to work weekend shift (Sat midnight - Sun 11:59PM).			Y	x								x		Y	51232
080	**080**	On Call	Additional compensation paid to designated SHRA employees who are required to serve in on-call status and/or who are called back to work.			Y	x	x							x		Y	51239
130		Extra Time	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a SHRA employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full-time salary by 2080 hours.			Y	x								x		Y	51219
	130A	SHRA Extra Time Amount	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a SHRA employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full-time salary by 2080 hours. Use this code when the amount is expressed as a lump sum amount			Y	x								x		Y	51219
	130H	SHRA Extra Time Hours	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a SHRA employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full-time salary by 2080 hours. Use this code when the amount is expressed in hours			Y	x								x		Y	51219
131		LEORS Extra Time Pay	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a LEORS employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full- time salary by 2080 hours.			Y		x									Y	51209
	131A	LEORS Extra Time Amount	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a LEORS employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full- time salary by 2080 hours. Use this code when the amount is expressed as a lump sum amount			Y		x									Y	51209
	131H	LEORS Extra Time Hours	Payment for hours worked in excess of normal schedule but <40 hours in a work week for a LEORS employee designated with FLSA Status (Job Information panel of job data) of non-exempt. Rate used is individual's normal hourly rate. The hourly rate can be derived by dividing the employee's annualized, full- time salary by 2080 hours. Use this code when the amount is expressed in hours			Y		x									Y	51209
155	**155**	Holiday Pay (Worked)	Premium pay paid to SHRA/EHRA and LEORS employees in addition to regular salary that is equal to one-half of regular straight-time hourly rate for hours that are worked on designated holiday. In addition, holiday compensatory time off shall be given, not to exceed employees standard hours for the day. T&L Rules will automatically calculate 155 hours for SHRA non-exempt employees. LEORS will continue to enter hours on the Elapsed timessheet.			Y	x	x							x		Y	51231
183		LEORS Military Diff. Pay	When ordered to State or Federal active duty, or as an intermittent disaster-response appointee upon activation of the National Disaster Medical System Members shall receive up to thirty (30) calendar days of pay based on the employee's current annual State salary. After the thirty-day period, members shall receive differential pay for any period of involuntary service. the difference between military basic pay and the employee's annual State salary, if military pay is the lesser. In general the first 30 days of Military Leave is at full pay. Effective July 1, 2009, military differential pay should be reported as regular salary and is subject to retirement (er & ee contributions).			Y		x									N	51209
185		LEORS Overdrawn Leave	A reduction in an employee's pay for absences from work for which they did not have sufficient leave accruals to cover.					x									Y	51209
	185S	LEORS Overdrawn Leave	A reduction in an employee's pay for **sick** leave absences from work for which they did not have sufficient leave accruals to cover.			N		x									Y	51209
	185V	LEORS Overdrawn Leave	A reduction in an employee's pay for absences from work for which they did not have sufficient **vacation (annual)** leave accruals to cover.			N		x									Y	51209
187		SHRA/COSS Mil Differential	When ordered to State or Federal active duty, or as an intermittent disaster-response appointee upon activation of the National Disaster Medical System Members shall receive up to thirty (30) calendar days of pay based on the employee's current annual State salary. After the thirty-day period, members shall receive differential pay for any period of involuntary service. the difference between military basic pay and the employee's annual State salary, if military pay is the lesser. In general the first 30 days of Military Leave is at full pay. Effective July 1, 2009, military differential pay should be reported as regular salary and is subject to retirement (er & ee contributions).			Y	x								x		N	51219
641	**641**	CVM SHRA Supp Comp	**For Use By The Coll of Vet Medicine Only ** For SHRA employees for Continuing Education			N	x										Y	51219
690	**690**	Overload-Other Non-Instructnl				N			x	x	x						Y	51119
				Speaker Fees EHRA		N			x	x	x						Y	51119
				Translator/Interprtr Fees-EHRA		N			x	x	x						Y	51119
				Artist Perform. Srvcs.- EHRA		N			x	x	x						Y	51119
				Summer Camp Programs - EHRA		N			x	x	x						Y	51119

				Prof. Licensure Rev. Prog-EHRA		N			x	x	x					Y	51119
				Speaker Fees SHRA		N	x									Y	51119
				Translator/Interprtr Fees-SHRA		N	x									Y	51119
				Artist Perform Srvcs-SHRA		N	x									Y	51119
				Summer Camp Programs - SHRA		N	x									Y	51119
				Prof. Licensure Rev. Prog-SHRA		N	x									Y	51119
691	**691**	Other Non-Instructional SHRA				N	x									Y	51219

List of HR Use Only Earnings Codes and Time Reporting Codes (TRCs) as of 07/01/2017

Earn Code	TRC	Description	Use this when…/Used for…….	Description 1	Description 2	Subject to TEARS	SHRA	LEORS	Faculty	EHRA Non-Faculty	EHRA	Post Doc	Temp	Grad	COSS	County EHRA	Avail for Cmps	Account
009		Regular Biweekly Pay	**HR Use Only.** Used for payment of regular earnings to SHRA employees paid on the biweekly payroll.			N	x										N	51219
010		Regular Monthly Pay	**HR Use Only.** Used for payment of regular earnings to employees paid on the monthly payroll.			Y	X	x	x	x	x	x			x	x	N	51219/51119/51319/51209
011		Compensation Bonus	**HR Use Only**			N											N	51116/51216
012	**012**	County Trust Bonus	**HR Use Only.** Payment made to Cooperative Extension employees at the direction of County Finance offices. Should be used by Extension Personnel Services only.			N									X	X	N	51116/51216
014		Retro Legislative Increase	**HR Use Only**			Y											N	51219/51119/51319/51209
015	**015**	Longevity	**HR Use Only.** Lump sum payment made annually to SHRA & LEORS employees with ten or more years of state service in recognition of their long-term service.			N	x	x									N	51270
016	**016**	County Trust Longevity	**HR Use Only**. Lump sum payment made to Cooperative Extension employees based on County Longevity policies. Should be used by Extension Personnel Services only			N									X	X	N	51116/51270
017		One Time Bonus - Subj to Ret	**HR Use Only**			N											N	51116/51216
032		NRA Temp Overtime Earnings	**HR Use Only.** This pay code is used for students in NRA tax status and on tax treaty to force income into the income code 19 1042 tax bucket. Used by payroll only.			Y											N	51410/54150
035		OT/HP Longevity Adjustment	**HR Use Only**			N											N	51220
037		Overtime Adjustment	**HR Use Only**			Y											N	51220
090		Merit Lump Sum - At Max	**HR Use Only**			N											N	51219/51119/51319/51209
121		Final Temp Earnings	**HR Use Only.** For payment of final earnings to an individual hired to the monthly payroll who was previously paid on the biweekly payroll and still owed earnings from their former temp assignment paid on the biweekly payroll.			N		x	x	x	x	x			x	x	N	51410/51450
160		Severance Pay	**HR Use Only**			N	x		x	x	x				x	x	N	51150/51250/51350
165		LEORS Spec Separation Allow	**HR Use Only**			N		x									N	51571
186		SHRA/LEO/COSS Dual Employment	**HR Use Only** - This includes the salary payments to full-time and part-time permanent SHRA positions for services rendered to borrowing state agencies for which the original employing agency receives reimbursement.				x	x							x		N	51240
A19		Retroactive Regular Salary				N											N	
B2S		Temps SHRA W rk Agnst	**HR Use Only**			N											N	
CA1		Comp Pd by A/P	**HR Use Only**			N											N	51594
CC1		Child Care Imp. Inc. <=$5,000	**HR Use Only**			N											N	N/A
CC2		Child Care Imputed Inc >$5,000	**HR Use Only**			N											N	N/A
CC3		Child Care but no DCSA	**HR Use Only**			N											N	N/A
CM1		Club Mbr NCSU	**HR Use Only**			N											N	51594
CM2		Club Mbr Non-NCSU	**HR Use Only**			N											N	51594
D90		Retro Off Campus Schol Assn	**HR Use Only**			N											N	
DM1		Discount Meals	**HR Use Only**			N											N	51594
DP1		Discount Products	**HR Use Only**			N											N	51594
DS1		Discount Services	**HR Use Only**			N											N	51594
EA1		Events-Athletic	**HR Use Only**			N											N	51594
EC1		Events-Cultural/Oth	**HR Use Only**			N											N	51594
F10		Furlough Non-Student	**HR Use Only**														N	
F21		Furlough Student	**HR Use Only**			N											N	

GC1		Gift Certificate	**HR Use Only**			N											N	51594
GP1		Gift/Prize	**HR Use Only**			N											N	51594
H95		Retro Post Doc Fellowship	**HR Use Only**			N											N	
IMP		Imputed Income	**HR Use Only**			N											N	
IP1	**IP1**	Incentive Pay	**HR Use Only**			N											N	51119
L15		LI Adj to Longevity	**HR Use Only**				x	x									N	
L16		LI Adj to Cnty Trust Longevity	**HR Use Only**												x		N	
L30		LI Adj to SHRA Overtime Pay	**HR Use Only**				x										N	
L31		LI Adj to SHRA LEO Extra Time	**HR Use Only**				x	x									N	
L32		LI Adj to SHRA Extra Time	**HR Use Only**				x										N	
L33		LI Adj SHRA Shift Premium Ovt	**HR Use Only**				x										N	
L38		LI Adj to LEORS Overtime	**HR Use Only**					x									N	
L40		LI Adj to SHRA Shift Premium	**HR Use Only**				x										N	
L44		LI Adj to Shift Prem 15%	**HR Use Only**				x										N	
L47		LI Adj to Shift Prem 5%	**HR Use Only**				x										N	
L51		LI Adj to EHRA Overtime Pay	**HR Use Only**							x							N	
L53		LI Adj to EHRA Extra Time	**HR Use Only**							x							N	
L55		LI Adj SHRA Holiday Pay (W ork)	**HR Use Only**				x										N	
L71		LI Adj to SHRA Vacation Payout	**HR Use Only**				x										N	
L74		EHRA NonTeach Vacation Payout	**HR Use Only**							x	x						N	
L76		EHRA Teach Vaction Payout	**HR Use Only**						x								N	
L77		SHRA Bonus Leave Payout	**HR Use Only**				x										N	
L78		EHRA No-Teach Bonus Lv Payout	**HR Use Only**			N				x	x						N	
L79		EHRA Teaching Bonus Lv Payout	**HR Use Only**			N			x								N	
MD1	**MD1**	County Cell Phone Stipend				N											Y	51594
MHN		MoveHouseExp-NoTx	**HR Use Only**			N											N	51594
MHT		MoveHouseExp-Tax	**HR Use Only**			N											N	51594
OVT		Over Payment Adjustment	**HR Use Only**			N											N	
PP1		Parking Permit	**HR Use Only**			N											N	51594
PRD		Payroll Refund Deposit	**HR Use Only**			N											N	
PRX		PR Christmas Bonus																
R19		Repay Reg Salary	**HR Use Only**			Y			x	x	x						N	
RA1		Recog Awd UNC Sys	**HR Use Only**			N											N	51594
RA2		Recog Awd NCSU	**HR Use Only**			N											N	51594
RA3		Recog Awd Col/Div	**HR Use Only**			N											N	51594
RA4		Recog Awd Dpt/BOT	**HR Use Only**			N											N	51594
RA5		Recog Awd Oth/BOT	**HR Use Only**			N											N	51594
RA6		Award thru Payroll																
RRS		Reported Restaurant Svc Earns																
RS1		Research Study Emp	**HR Use Only**			N											N	51594
RSE		Restaurant Service Earnings																
TG1		Tuition Grad Excess	**HR Use Only**			N											N	51594
TH1		Housing Temp	**HR Use Only**			N											N	51594
VA1	**VA1**	Vehicle Allowance				N											Y	51594
VC1		Vehicle Courtesy	**HR Use Only**			N											N	51594
VI1		Vehicle Insurance	**HR Use Only**			N											N	51594
VL1		Vehicle Leased	**HR Use Only**			N											N	51594
VT1		Vehicle Taxes	**HR Use Only**			N											N	51594