

Additional Compensation Earning Codes (EC) Time Reporting Codes (TRC)

Earning Codes subject to TEARS = ★

Additional Compensation Earnings Codes and Time Reporting Codes (TRC)							
EARNING CODE CATEGORIES	TRC DESCRIPTION	TRC DESCRIPTION	9-MTH EARNINGS CODE	12-MTH EARNINGS CODE	SUMMER SESSION EARNINGS CODE	EARNINGS CODE DESCRIPTION	
Dual Employment	076 - EHRA Non-Faculty Dual Employment		X	X		For professional services rendered based on work relationship with a borrowing state agencies, which the original employing agency receives reimbursement. Applies to full-time and part-time permanent non-teaching positions. https://oshr.nc.gov/policy-forms	
	196 - Faculty Dual Employments		X	X		For Faculty delivering instruction for borrowing state agencies, which the original employing agency receives reimbursement. Applies to full-time and part-time permanent non-teaching positions. https://oshr.nc.gov/policy-forms	
Research	600 - Reseach-Academic Year ★		X			For Faculty (9-month) or Post Docs performing scholarly research-related activity, during the academic year (8/16 – 5/15), considered outside the scope of the primary job responsibilities or Statement of Faculty Responsibilities (SFR). Generally, paid from an externally funded source (i.e. grant, contract, or project) but can be funded from internal sources.	
	601 - Reseach-Summer , 5/16-6/30 ★				X	Summer research pay to a 9-month faculty for scholarly research-related activities performed between May 16 and June 30 . Generally, paid from an externally funded source (i.e. grant, contract, or project) but can be funded from internal sources. These transactions must be entered no sooner than May 1 and no later than September 30th.	
	602 - Research-Summer, 7/1-8/15 ★				X	Summer research pay to a 9-month faculty for scholarly research-related activities performed between July 1 and August 15 . Generally, paid from an externally funded source (i.e. grant, contract, or project) but can be funded from internal sources. These transactions must be entered no sooner than May 1 and no later than September 30th.	
	607 - EHRA 12-Month Research Pay ★				X	For faculty (12-months), EHRA non-faculty employees, and Postdocs performing scholarly research-related activities that are outside the scope of their primary job responsibilities or Statement of Faculty Responsibilities (SFR) for a duration not to exceed 12-months. Generally paid from an externally funded grant,/contract/ project, but, can be funded from internal sources.	
Instructional	610 - Overload-Instructional, 12-Month Faculty ★			X		For faculty (12-months) for performing instruction or instruction-related activities (other than Distance Ed-DELTA) for a semester or less during the academic year (8/16 - 5/15) as overload beyond their contract/appointment course load and responsibilities.	
	615 - Overload-Instructional, 9-Month ★		X			For faculty (9-months) and EHRA non-faculty for performing instruction or instruction-related activities (other than Distance Ed-DELTA) during the academic year (8/16 - 5/15) as overload beyond their contract/appointment course load and responsibilities.	
	650 - Summer EHRA Instruction				X	Summer session 9- or 12-month lecturer (job code-F904) and/or Postdocs between May 15 - Aug 16.	
	651 - Summer 1 Instructor				X	For EHRA employees, 9- or 12-months, or Postdoc for delivering summer instruction during summer session 1 . These earnings must be entered for payment no sooner than May 1 and no later than September 30th.	
	652 - Summer 2 Instructor				X	For EHRA employees, 9- or 12-months, or Postdoc for delivering summer instruction during summer session 2 . These earnings must be entered for payment no sooner than July 1 and no later than September 30th	
	653 - Summer 10-week Instructor				X	For EHRA employees, 9- or 12-months, or Postdoc for delivering summer instruction during the 10-week summer session . These earnings must be entered for payment no earlier than May 1 and no later than September 30th.	
	655 - Maymester 3-week Instructor 9-Month				X	For EHRA employees (9-month), or Postdocs for delivering summer instruction during the 3-week summer session (May 16 - August 15). These earnings must be entered for payment no earlier than July 1 and no later than September 30th.	
	995 - Overload-DELTA/Engr Online	Academic Year 8/16-5/15, Credit		X	X		For EHRA employees, 9- or 12 months, for delivering Distance Ed instruction (or Engineering On-Line) courses as overload beyond their contract/appointment course load and responsibilities.
		Academic Year 8/16-5/15, Non-Credit		X	X		
	996 - SumDelta/EngrOnline 5/16-8/15	Summer 1, Credit				X	For EHRA employees, 9- or 12 months, for delivering Distance Ed instruction (or Engineering On-Line) courses as during the summer months (May 16 - August 15).
Summer 2, Credit							
Summer 10-Week, Credit							
Summer 1, Non-Credit							
Summer 2, Non-Credit							
Summer 10-Week, Non-Credit							

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Overload	617 - Overload Administrative, Summer ★				X	For faculty (9-months) and EHRA non-faculty (9-months) for performing administrative duties during the summer (5/16 - 8/15) as overload beyond their contract/appointment course load and responsibilities. These earnings must be entered for payment no earlier than May 1 and no later than September 30th.	
	618 - Overload Administrative, Academic Year ★		X			For faculty (9-months) and EHRA non-faculty (9-months) for performing administrative duties during the summer (8/16 - 5/15) as overload beyond their contract/appointment course load and responsibilities.	
	619 - Overload-Instructional Related ★	Summer Startup Support					For faculty and EHRA non-faculty (9- or 12-months) performing instruction-related duties as overload beyond their contract/appointment course load and responsibilities.
		Campus Rec/Intramural Programs					
		Mentoring					
		Academic Support Programs					
		Supervision	X	X	X		
Study Abroad							
Student Teach / Practicums							
New Course Development							
Fac Award/Fellow/Honor - Outside Entity							
Other BOT Approved							
623 - Overload Administrative, 12-Months				X		For faculty (12-months) and EHRA non-faculty (12-months) for performing short-term administrative overload beyond their contract/appointment responsibilities. Not to exceed 12-months in duration.	
640 - CVM Additional Pay EHRA	CVM After Hours Clinical			X		**For Use By The College of Vet Medicine Only ** For EHRA employees performing duties such as: After Hours Clinical, Continuing Education, Faculty Clinical Compensation and Hospital Board.	
	CVM Continuing Ed			X			
	CVM Faculty Clinical Comp			X			
	CVM Hospital Board			X			
690 - Overload, Other Non-Instruction	Speaker Fees - EHRA		X	X		For Faculty and EHRA non-faculty (9- or 12-months) for performing non-instructional duties as overload beyond their contract/appointment responsibilities.	
	Translator/Interprtr Fees						
	Artist Perm. Services						
	Summer Camp Programs						
	Prof. Licensure Rev. Programs						